**Minutes of the Cando City Council**

The Cando City Council met Tuesday September 4, 2018 with Mayor Bjornstad presiding and Councilors Gibbens, Olson, Wilson, Harland, Weber and Shock were present.

Motion by Councilor Wilson, seconded by Councilor Shock, to approve the Agenda, all voted aye and motion passed.

Motion to approve minutes from the previous meeting was made by Councilor Olson, seconded by Councilor Gibbens. All Councilors voted aye and motion passed.

**Visitors:** Towner County Sheriff was present and updated the Council and answered questions pertaining to things going on in the City and his Department.

Myra Petersen was present to ask the City Council for more time to fix her house because her brother Norman was going to come and help. Councilor Gibbens made a motion, seconded by Terry Harland to wait until next meeting before making arrangements to demolish the building. All Councilors voted aye and motion passed. Councilor Gibbens also state that Myra Peterson and Norman are to meet with him, the Mayor and Derrick Childs before the next meeting on the 17th of September.

**Old Business:** Terry Harland of the Street improvement committee reported that Tim Schulte from Mayo Construction was in town last week and will be submitting a firm price on a street repair from the corner of 8th Ave and 6th St, east to 9th Ave.

Brad Muscha from Moore Engineering was present and gave a presentation to the Council on Improvement Priorities, Recommendations, and Funding options. One of which is the BND Infrastructure Loan Fund. They are accepting applications September 4-21, 2018 and the funds will be awarded by October 5th. He stated loans for street repairs are not common, and may be in the City’s best interest to apply for the BND Infrastructure Loan while there are funds available. He went over dollar amounts that would be needed to fix streets that don’t have infrastructure problems underneath. Councilor Gibbens made a motion that Moore Engineering submit an application for a 7 Million Dollar loan for the City of Cando, Councilor Weber seconded the motion. All Councilors voted aye and motion passed.

The Employee Handbook revision was brought up again after Councilors had a chance to go over the proposal submitted by Chuck Horter, Human Resources Coordinator for the ND Association of Counties. A motion by Councilor Olson to accept the proposal of $3000 to revise the Employee Handbook was seconded by Councilor Weber. All Councilors voted aye and motion passed.

A motion by Councilor Wilson to approve the 2nd Reading and Final passage of Ordinance No. 2018-01 to Amend Sections 1.0701 and 1.0702 of Article 7 to Chapter One. Councilor Gibbens seconded the motion, all Councilors voted aye and motion passed.

The Poitra Estimate was looked at again, and Councilor Olson is going to check with Poitra if the cement is included in the estimate.

**New Business:** Councilor Wilson made a motion to approve Resolution No. 2018-00 authorizing filing of application with the ND Dept. of Health for a Loan to aid in the refinancing of existing Bonds and the completion of NE Rural Water services to the City of Cando, and that Mayor Bjornstad is the Authorized Representative on behalf of the City of Cando. Councilor Olson seconded the motion, All Councilors voted aye and motion passed. Mitch Jorde had submitted a request for drainage be done at the Lagoon property. Mayor Bjornstad checked with NRCS and they said that there can’t be any ditching due to a Wetland Reserve Easement on that property. A Demolition Permit to Gary Shock was acknowledged. A quote was received for an annual service contract for 4 lift stations from ND Sewage Pump Lift Station Service Co. Councilor Olson made a motion to accept the quote of $1200, Councilor Weber seconded the motion, all Councilors vote aye and motion passed.

**Financial Report:** City Auditor presented a financial report showing fund balances as of July 31, 2018. She also stated that she will be attending the League of Cities Annual Conference in Grand Forks later in the month.

**A Motion to pay the bills** was made by Councilor Shock, seconded by Councilor Olson; all were in favor and motion passed.



Mayor Bjornstad mentioned to the Council that he is appointing Terry Harland as Chairman of the Public Works Committee.

**A Motion to adjourn** was made by Councilor Wilson, was seconded by Councilor Olson; all were in favor and meeting was adjourned.

Annette Johnson,

City Auditor